

Section 1504 - Heritage Preservation Board

1504.01 Policy and Establishment. The Council finds that historically significant buildings, sites, structures, objects and districts represent scarce, non-renewable heritage resources that are critical assets for community development; that heritage preservation is an important public service and a legitimate responsibility of City government; and that the preservation, protection and enhancement of significant heritage resources for the benefit of present and future citizens is a public necessity. Therefore, pursuant to Minnesota Statutes §471.193, the Council continues the Heritage Preservation Board (the “Board”) as the City’s heritage preservation commission.

1504.02 Purpose. The Board shall assist and advise the Council, Manager, and other City boards and commissions on all matters relating to heritage resource preservation, protection and enhancement. The Board shall safeguard the significant heritage resources of the City by identifying significant heritage resources and nominating them for designation by the Council as Edina Heritage Landmarks; by developing and maintaining a comprehensive preservation plan; by reviewing applications for City permits in relation to properties designated as Edina Heritage Landmarks; and by encouraging the preservation, rehabilitation, restoration, and reconstruction of significant heritage resources through public education.

1504.03 Definitions. Unless otherwise stated, or unless the context clearly indicates a different meaning, the words or phrases in the following list of definitions shall, for the purposes of this chapter, have the meanings indicated:

Certificate of Appropriateness. A certificate issued by the City Planner and attached to a City permit evidencing compliance with the City’s comprehensive heritage preservation plan.

City Planner. City staff member responsible for zoning administration.

Comprehensive Heritage Preservation Plan. The official guide plan for implementing the City’s heritage resource preservation policies, adopted by the Council, that establishes goals and priorities and integrates heritage preservation with other planning data.

Edina Heritage Landmark. Any heritage resource so designated by the Council that is significant in history, architecture, archeology, or culture and therefore worthy of preservation and consideration in City planning.

Evaluation. The process of determining whether identified heritage resources meet defined criteria of historical, architectural, archeological, or cultural significance.

Heritage Preservation Board. The heritage preservation advisory commission appointed by the Council.

Heritage Resource. Any prehistoric or historic building, site, structure, object or district that has historical, architectural, archeological, or cultural value to the citizens of Edina, the State of Minnesota, or the United States.

Preservation. The act or process of applying measures to sustain the existing form, structure, integrity, and material of a heritage resource.

Reconstruction. The act or process of reproducing by new construction the exact form and detail of a vanished building, structure, or object as it appeared during a specific period of time.

Rehabilitation. The act or process of returning a heritage resource to a state of utility through repair or alteration that makes possible an efficient contemporary use while preserving those portions or features of the property which are significant to its historical, architectural, archeological, or cultural values.

Restoration. The act or process of accurately recovering the form and details of a heritage resource and its setting as it appeared at a particular period of time by means of removal of later work or by the replacement of missing historic features.

Significance. The heritage preservation value of buildings, sites, structures, objects, and districts that are linked to important historical events or persons, or that represent notable expressions of architecture or engineering, or that have yielded important information about prehistory or history.

Survey. The physical search for and recording of heritage resources that result in an inventory of buildings, sites, structures, objects and districts worthy of consideration in City planning.

1504.04 Duties and Responsibilities. The Board shall:

- A. Advise the Council, Manager, and other City boards and commissions and provide leadership for implementing the heritage preservation chapter.
- B. Develop and maintain a comprehensive plan for heritage resource preservation to ensure that community development policies and decisions respect the City's heritage and promote stewardship of heritage resources.
- C. Conduct an ongoing survey of historic buildings, sites, structures, objects, and districts and maintain an inventory of the heritage resources in the City.
- D. Conduct evaluations to determine the eligibility of heritage resources for designation as Edina Heritage Landmarks.
- E. Nominate heritage resources for designation as Edina Heritage Landmarks by the City Council.
- F. Review City permit applications in relation to Edina Heritage Landmarks and make recommendations to the City Planner with respect to issuance of certificates of appropriateness.
- G. Review and make recommendations to the Planning Commission on development projects that affect properties designated heritage landmarks or determined eligible for designation as heritage landmarks.
- H. Inform and educate citizens about the City's heritage and the benefits of preservation.
- I. Develop regulatory and incentive programs that facilitate heritage preservation.
- J. Adopt rules of procedure, subject to Council approval, to guide the Board's deliberations.
- K. Prepare an annual report to the Council, describing the Board's accomplishments during the past year and presenting goals and objectives for the coming year.

1504.05 Membership.

A. The Board shall consist of nine regular and two student members. Members shall have a demonstrated interest, knowledge, ability or expertise in heritage preservation. At least one member shall be a qualified professional historian, architect, architectural historian, archeologist, planner, or the owner of a heritage landmark property.

B. **Edina Historical Society Membership.** A member of the Board shall be a member of the Edina Historical Society.

C. **County Historical Society Membership.** A member of the Board shall be a member of the Hennepin County Historical Society.

1504.06 Professional Staff. The Manager shall provide the Board with professional staff with expertise in heritage preservation.

1504.07 Repository for Documents. The office of the Manager shall be the repository for all minutes, reports, studies, plans and other official documents produced by the Board.

History: Ord 802-A2 adopted 10-22-75; Ord No. 2002-03 adopted 6-18-02 deleting Section 800 and replaced by Section 801, Ord 2011-02 deleted Section 801 replaced by Section 1504.

Reference: M.S. 138.17, 471.193

Cross Reference: Sections 850; Subsection 850.20, 1500